

EaRN Employment and Resource Network

Putting the Body to work to keep the Body working

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Frequently Asked Questions

1. How does our organization join EaRN Employment and Resource Network?
 - a) The relationship we seek with organizations is to become an **EaRN Affiliate Organization. (EAO)**
 - b) There are three steps to becoming an **EaRN Affiliate Organization. (EAO)**
 - 1) Complete and return the application.
 - 2) Pay a one-time **EaRN Equipping Fee** of \$275.
 - 3) Pay the **EaRN Network Access Fee** of \$99 per month.
2. When we become an EAO, who from our organization participates in EaRN, and how many people do we need?
 - a) There are three groups of people who participate in EaRN at EAOs.
 - 1) One or more staff members from your organization.
 - 2) Three or more volunteers from your organization, AKA “EaRN Teammates”.
 - 3) People who are asking for help in the area of Employment, AKA “EaRN Seekers”.
3. What services and resources are included with the one-time **EaRN Equipping Fee** of \$275?
 - a) Everything you need to instill an EaRN Employment and Resource Network Ministry in your organization.
 - b) One **EaRN Training and Operations Manual** with authorization to reproduce copies for use in your EaRN Ministry.
 - c) Your first month of secure access to **The EaRN Network**. (see question #5 for more on **The EaRN Network**)
4. Would EaRN be able to provide me with support materials to make presentations to staff, board members or at other committee meetings?
 - a) Yes. Those materials are available to you on-line, or we can email them to you if you'd prefer.
5. What services, resources and benefits do we receive for the \$99 per month **EaRN Network Access Fee**?
 - a) Up to 50 people per month in your EaRN Ministry receive secure access to **The EaRN Network**. (51- 100 people per month cost \$149; 101 – 150 people per month cost \$199, etc.)
 - b) **The EaRN Network** is the access point to EaRN's Resources and Networking. EaRN Ministry participants have 24/7 on-line access to the EaRN Training and Operations Manual, The EaRN Networking Platform and many other EaRN Ministry resources for relational discipleship, vocational discovery, work search skills and work search networking.
 - c) **The EaRN Network** has a direct link to Employment Opportunities through EaRN's Employment Recruiting Partners.
 - d) Beginning February 14, 2011 **The EaRN Network** will be at www.earn-network.org.

- e) Active EaRN Ministry participants receive discounts of up to 50% (vs. published costs) on additional products, resources and services from EaRN Employment and Resource Network.
6. What is the minimum time commitment we must make to being an **EAO**?
 - a) Your \$275 Equipping fee covers your first 30 days in **The EaRN Network**.
 7. What is the total financial commitment for becoming an **EAO**?
 - a) \$275 for the **Equipping Fee**
 - b) \$99 per month for the **Network Access Fee** for up to 50 participants in your EaRN Ministry.
 8. How much **personal time** should each EaRN Ministry participant plan to invest in EaRN per month?
 - a) Each EaRN Ministry volunteer (AKA EaRN Teammate) should commit to **24 hours** of total time to complete the **EaRN Training** program.
 - b) After their initial training is completed, each EaRN Teammate should plan to invest **about 5 hours per month** working in the ministry.
 - c) This information is covered thoroughly during the **EaRN Information Meeting**.
 9. How is the **EaRN Training** set up?
 - a) **EaRN Training** is divided into three main sections, each of which can be completed in 8 hours.
 - 1) Section #1 - Vocational Discovery, Work Search Skills and Networking as a Lifestyle.
 - 2) Section #2 - Lay Counseling and Relational Discipleship.
 - 3) Section #3 - EaRN Ministry "ROAPS" (Roles and Processes)
 - b) We recommend formatting and scheduling **EaRN Training** as follows:
 - 1) Three hours on Friday evening plus five hours the following Saturday morning/afternoon.
 1. I.E. 6 PM to 9 PM Friday plus 8 am to 1 PM Saturday.
 - 2) Skipping a week between each Friday/Saturday block usually leads to better attendance and better retention of the information, and will still allow your entire training period to be completed in 5 weeks.
 - c) Deviations in scheduling and formatting are certainly permitted and can also be very effective.
 10. Who will lead our EaRN training?
 - a) First choice - A person from your within your organization who is committed to being a participant in your **EAO's** EaRN Ministry and is an experienced facilitator, trainer or teacher.
 - b) Second choice – Another person from within your organization who is an experienced facilitator, trainer or teacher, who might or might not be planning to become a participant in your **EAO's** EaRN Ministry.
 - c) Third choice – A person who has trained people for another **EAO in your geographic area**.
 - d) Fourth choice – A digital video recording of the complete 24 hours of EaRN Training will be available soon in DVD format. The projected release date is 4/4/11. These DVDs will guide your EaRN Teammates and leaders through the EaRN Training and Operations Manual.
 11. What else can you tell me about the EaRN Training DVDs?
 - a) The DVDs are an audio-video presentation of the EaRN Training and Operations manual, so they follow the same format. There are three sets.
 - b) The first DVD set is all about work and employment. Ken Soper, EaRN VP of Affiliate Growth, presents and facilitates discussion on the topics of Vocational Discovery, Networking as a lifestyle, Work Search Skills and Facilitating EaRN Round Tables.

- c) The second DVD set is all about building Biblical relationships. Bruce Hakim, EaRN President, presents and facilitates discussion on the topics of Identity and Self Esteem in Christ, Applying Grace, Listening Skills, Respect, Boundaries, Prayer, Facilitating Changes, Ministering to Depression and Finding Hope.
- d) The third DVD is all about how to instill, manage and sustain your EaRN Ministry. Bruce Hakim presents and facilitates discussion on the four different Roles in EaRN: Teammate, Seeker, Coordinator and Facilitator. And, he shows you how to utilize all the tools and forms of the administrative process that keeps your ministry running smoothly.
- e) The third DVD set also includes the training on maximizing all the EaRN Resources at the website, www.earn-network.org. Frank Bettig, EaRN VP Operations, presents and facilitates that discussion.

12. How much does each set of DVDs cost?

- a) \$30 for any one set, 8 hours of training.
- b) \$59 for any two sets, that's 16 hours of training
- c) \$79 for the all three sets, that's 24 hours of training.

13. Can we combine with other individuals, churches or community groups to become one single **EAO**?

- a) Yes. The purpose of EaRN is "Putting The Body to work to keep The Body working."
- b) Please review the EaRN Affiliate Organization Application for more details.

14. After we become an **EAO**, what are the next steps?

- a) If you have not already done so, form a committed **prayer group**.
 - 1) **Pray** for the people who are suffering from pain triggered by employment issues.
 - 2) **Pray** for the people who will become Teammates in your EaRN Ministry.
 - 3) **Pray** that both groups of people will respond affirmatively when the invitation to participate is seen and heard.
- b) Hold an **EaRN Information Meeting**. An **EaRN Information Meeting Agenda** is viewable at www.earn-network.org.
- c) As you invite people from your organization to your EaRN Information Meeting, consider announcing the **EaRN Invitation Meeting** in conjunction **with prayer requests**.
- d) Consider announcing the **EaRN Information Meeting** in conjunction **with sermons** on these broad topics:
 - 1) **Work** that is aligned with one's giftedness glorifies God, strengthens the church and bears fruit.
 - 2) **Work** that reflects one's faith glorifies God, strengthens the church and bears fruit.
 - 3) **Helping one another to grow through trials** glorifies God, strengthens the church and bears fruit.
- e) Select your **EaRN Ministry Leader(s)**.
- f) Select your **EaRN Trainer or training method**. Select and announce your **EaRN Training dates and times**. Administer the **EaRN Training**.
- g) Open your EaRN Ministry to **Seekers**, connecting them with **Teammates** and following the **EaRN "ROAPS"**.
- h) Don't stop **praying!**
- i) Plan to repeat steps a) through f) above **every 12 months for sustainability!**